

2025 NBER Time Sheet (V1 PSA) SUBMISSION SCHEDULE

Hours Due Friday, 5pm	Manager Approval Window	Payroll Date
01/03/2025	01/03/25-01/06/25	01/10/2025 (Friday)
01/17/2025	01/17/25-01/20/25	01/24/2025 (Friday)
01/31/2025	01/31/25-02/03/25	02/07/2025 (Friday)
02/14/2025	02/14/25-02/17/25	02/21/2025 (Friday)
02/28/2025	02/28/25-03/03/25	03/07/2025 (Friday)
03/14/2025	03/14/25-03/17/25	03/21/2025 (Friday)
03/28/2025	03/28/25-03/31/25	04/04/2025 (Friday)
04/11/2025	04/11/25-04/14/25	04/18/2025 (Friday)
04/25/2025	04/25/25-04/28/25	05/02/2025 (Friday)
05/09/2025	05/09/25-05/12/25	05/16/2025 (Friday)
05/23/2025	05/23/25-05/26/25	05/30/2025 (Friday)
06/06/2025	06/06/25-06/09/25	06/13/2025 (Friday)
06/20/2025	06/20/25-06/23/25	06/27/2025 (Friday)
07/04/2025	07/04/25-07/07/25	07/11/2025 (Friday)
07/18/2025	07/18/25-07/21/25	07/25/2025 (Friday)
08/01/2025	08/01/25-08/04/25	08/08/2025 (Friday)
08/15/2025	08/15/25-08/18/25	08/22/2025 (Friday)
08/29/2025	08/29/25-09/01/25	09/05/2025 (Friday)
09/12/2025	09/12/25-09/15/25	09/19/2025 (Friday)
09/26/2025	09/26/25-09/29/25	10/03/2025 (Friday)
10/10/2025	10/10/25-10/13/25	10/17/2025 (Friday)
10/24/2025	10/24/25-10/27/25	10/31/2025 (Friday)
11/06/2025	11/06/25-11/09/25	11/14/2025 (Friday) ***
11/21/2025	11/21/25-11/24/25	11/28/2025 (Friday)
12/05/2025	12/05/25-12/08/25	12/12/2025 (Friday)
12/19/2025	12/19/25-12/22/25	12/26/2025 (Friday)

***** DUE TO HOLIDAY, TIME SHEETS MUST BE SUBMITTED EARLIER**