

National Bureau of Economic Research

Personnel Action Form (Hourly Research Assistant Version)

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Personal Information :

Last name, first name, middle initial : _____

Current Address: _____

Home Telephone Number : _____

Email Address (if available) : _____

Permanent Address and phone #:

(if different from your current address) _____

Position Information :

Job Title : _____

Supervisor's Name : _____

Expected Hours of Work per Week: _____

Work Location : _____

Work Telephone Number: _____

Effective Date : _____

Hourly Rate of Pay: _____

Grant Allocation :

NBER Account Number(s)	Project Name(s)	% of Effort	Project Termination Date

Statistical Data:

This information is requested to enable compliance with Federal and State regulations and will be held in strict confidence.

Date of Birth: _____ Gender: _____ Citizenship: _____

Are you a US Veteran? Yes _____ No _____
If yes, did you serve during the Vietnam Era? Yes _____ No _____

Ethnicity: American Indian/Alaskan Native _____ Black (not of Hispanic Origin) _____
 White _____ Asian/Pacific Islander _____
 Hispanic _____

I would like my paychecks: sent to my current address

held at NBER

Research Assistant's Signature

I understand that I am an employee at will and that my employment may be terminated at any time by either myself or the principal investigator of my project. Under no circumstance will my employment continue beyond the termination date of the grant listed in the Grant Allocation Section of this form. I understand that it is my responsibility to update the NBER with any address changes so that I will receive my W-2 in a timely fashion.

Research Assistant's Signature

Date

Approval Signatures :

Project Director (s) : _____ Date : _____

Office of the President : _____ Date : _____