

2018 NBER Time Sheet (V1 PSA) SUBMISSION SCHEDULE

Hours Due Friday, 5pm	Manager Approval Window	Payroll Date
12/28/2017 (Thurs) ***	12/28/17-01/01/18	01/05/2018 (Friday)
01/12/2018	01/12/18-01/15/18	01/19/2018 (Friday)
01/26/2018	01/26/18-01/29/18	02/02/2018 (Friday)
02/09/2018	02/09/18-02/12/18	02/16/2018 (Friday)
02/23/2018	02/23/18-02/26/18	03/02/2018 (Friday)
03/09/2018	03/09/18-03/12/18	03/16/2018 (Friday)
03/23/2018	03/23/18-03/26/18	03/30/2018 (Friday)
04/06/2018	04/06/18-04/09/18	04/13/2018 (Friday)
04/20/2018	04/20/18-04/23/18	04/27/2018 (Friday)
05/04/2018	05/04/18-05/07/18	05/11/2018 (Friday)
05/18/2018	05/18/18-05/21/18	05/25/2018 (Friday)
06/01/2018	06/01/18-06/04/18	06/08/2018 (Friday)
06/15/2018	06/15/18-06/18/18	06/22/2018 (Friday)
06/28/2018 (Thurs) ***	06/28/18-07/01/18	07/06/2018 (Friday)
07/13/2018	07/13/18-07/16/18	07/20/2018 (Friday)
07/27/2018	07/27/18-07/30/18	08/03/2018 (Friday)
08/10/2018	08/10/18-08/13/18	08/17/2018 (Friday)
08/24/2018	08/24/18-08-27/18	08/31/2018 (Friday)
09/07/2018	09/07/18-09/10/18	09/14/2018 (Friday)
09/21/2018	09/21/18-09/24/18	09/28/2018 (Friday)
10/05/2018	10/05/18-10/08/18	10/12/2018 (Friday)
10/19/2018	10/19/18-10/22/18	10/26/2018 (Friday)
11/02/2018	11/02/18-11/05/18	11/09/2018 (Friday)
11/15/2018 (Thurs) ***	11/15/18-11/18/18	11/23/2018 (Friday)
11/30/2018	11/30/18-12/03/18	12/07/2018 (Friday)
12/14/2018	12/14/18-12/17/18	12/21/2018 (Friday)
12/26/2018 (Wednesday) ***	12/26/18-12/27/18	01/04/2019 (Friday)

***** DUE TO HOLIDAY, TIME SHEETS MUST BE SUBMITTED EARLIER**